

Bullitt East High School Behavioral Matrix

Referral Designation	Minor/ Major Problem	Definition of Behavior	Examples of Behaviors	Classroom Managed	Office Managed	First Offense	Second Offense	Third Offense	Habitual
Defiance, disrespect, insubordination, non-compliance	Minor	Brief or low-intensity failure to respond to adult requests	Use of electronics during school, use of cell phone, possessing food or drinks outside of the cafeteria.	X		Teacher discretion (Phone call home)	Teacher discretion (Phone call home)	Becomes major and office handled 1 day of ISAP	Becomes major and office handled 1 day of ISAP *ISAP 1-3 days for any additional violations
Defiance, disrespect, insubordination, non-compliance	Major	Deliberate refusal to follow adults directions, talking back, socially rude interactions	Arguing, threatening, rude/obscene gestures, verbal abuse, defiant language, direct refusal of behavior change, ignores adults directions, refusal to hand over a cell phone when requested because school policy has been broken.		X	Admin conference or ISAP 1 period-1 day	ISAP 1-3 days	Suspension 1 day	Suspension 1-5 days
Disruption	Minor	Student engages in low-intensity, but inappropriate disruption	Consistent talking in class after teacher warning, horseplay in hallways or other common areas, music being played out loud from device during inappropriate times.	X		Teacher discretion (Phone call home)	Teacher discretion (Phone call home)	Becomes major and office handled 1 day of ISAP	Becomes major and office handled *ISAP 1-3 days for any additional violations
Inappropriate Language	Minor	Student uses curse words or words deemed as specifically used to insult or offend another person.	Any and all commonly understood curse words.	X		Teacher discretion (Phone call home)	Teacher discretion (Phone call home)	Becomes major and office handled 1 day of ISAP	Becomes major and office handled *ISAP 1-3 days for any additional violations

<p>Cell Phones and other electronic devices (i.e. earbuds, headphones, etc.)</p> <p>*Reference and apply technology violation, lying, cheating, bullying, harassment, threats, false alarms, and any other major behaviors when applicable</p>	<p>Minor</p> <p>Major (becomes major if habitual or violates any other major behaviors)</p>	<p>Student uses a cell phone in a way that directly violates any part of the BEHS cell phone policy or a classroom/teacher's cell phone rules/policies.</p>	<p>Having a phone out in class when not directed to by a teacher. Using a cellphone for something other than what was directed by the teacher (texting instead of researching).</p>	X	<p>X</p> <p>Becomes major if</p> <p>1. non compliance</p> <p>2. Habitual</p> <p>3. Applies to a major discipline issue</p>	<p>Teacher discretion</p> <p>(Phone call home)</p> <p>- This means that you instruct the student to put the cellphone away/on your desk for the remainder of the class period.</p> <p>(there is not one specific answer. SBDM Policy allows for more teacher discretion. It is going to be a "by classroom" situation.)</p>	<p>Teacher discretion</p> <p>(Phone call home)</p> <p>This means that you instruct the student to put the cellphone away/on your desk for the remainder of the class period.</p> <p>(there is not one specific answer. SBDM Policy allows for more teacher discretion. It is going to be a "by classroom" situation.)</p>	<p>Becomes major and office handled</p> <p>1 after school detention</p> <p>*phone confiscated/ returned at the end of the day</p>	<p>Becomes major and office handled</p> <p>1 day of ISAP</p> <p>*ISAP 1-3 days for any additional violations</p> <p>*phone confiscated/ returned at the end of the day</p>
Tardy	<p>Minor (becomes major if habitual)</p>	<p>Student is late to class or school</p>	<p>Student is not in classroom when bell sounds or at appropriate time when returning from lunch.</p>	X		<p>Tardy logged in IC by teacher and/or front office</p>	<p>Tardy logged in IC by teacher and/or front office</p>	<p>Tardy logged in IC by teacher and/or front office</p> <p>After School Detention Assigned by administrator</p>	<p>After School Detention Assigned by administrator</p>
<p>Skipping class/school; Truancy</p>	<p>Major</p>	<p>Student is in an unapproved (this means they have are somewhere without an approved hallpass or are in a location with a hallpass that teacher did not send them) location or missing from school or class</p>	<p>Leaving class w/o permission, leaving school w/o permission.</p>		X	<p>1 day of ISAP</p>	<p>2 days of ISAP</p>	<p>1-2 day suspension</p>	<p>1-5 day suspension</p>

Dress Code Violation	Minor (becomes major is a student cannot or will comply)	Student wears unapproved clothing as outlines in the school dress code.	Refer to dress code in student handbook.	X	X ONLY if lack of compliance	Minor: Admin conference Major: 1 day of ISAP	Minor: 1 after school detention Major: 2 days of ISAP	Minor: 2 after school detention Major: 1-2 day suspension	1-3 days of ISAP Major: 1-3 day suspension
Lying/Cheating/Plagiarism	Minor or Major (depending on frequency or specific action)	Student delivers message that is untrue and/or deliberately violates rules	Turning in assignments/getting credit for work done by someone else or plagiarized from another source.	X If first time offense/based on severity of action	X If repeated offense/based on severity of action	Zero credit given (Phone call home)	Zero credit given 1 day of ISAP	Zero credit given 2 days of ISAP	Zero credit given 2-3 days of ISAP or 1 day suspension
Vandalism/Theft	Major	Substantial destruction of property	Intentional destruction or defacement of school/student/teacher property (i.e. deliberately breaks furniture, window breakage, activates fire extinguisher, writing or drawing on desk or textbook, writing or drawing on bathroom stall)		X	1-3 day suspension Admin: See BCPS Code of Student Behavior and Discipline Manual	3-5 day suspension	5 day suspension	Follow District Policy
Tobacco/Nicotine Delivery Device (Vape)	Major	Student possession, use, or distribution of tobacco or paraphernalia	Student smoking, dipping, having a spit bottle, lighter, can of dip in pocket, vape device/pen. Staff sees substance or transfer of substance or paraphernalia.		X	2 after school detentions Confiscate product/paraphernalia	1 days of ISAP Confiscate product/paraphernalia	2 days of ISAP Confiscate product/paraphernalia	Suspension 1 day *Suspension 1-5 days for any additional violations
False Alarm	Major	Student delivers a message of danger or triggers intentionally triggers an alarm in the building to incite panic.	Observed communication and/or discussion (written or verbal) about pending action.		X	2-3 days of ISAP	1-5 day suspension	5-10 day suspension Recommendation for alternative placement	Recommendation for alternative placement
Dangerous Weapons	Major	Student possession of knives or guns (real or look alike), or other objects readily	Witness of object, whether in use, threat of use, or possession of		X	1-10 day suspension Admin: See BCPS Code of Student Behavior	Recommendation for alternative placement	Recommendation for alternative placement	Recommendation for alternative placement

		capable of causing bodily harm.				and Discipline Manual			
Forgery	Major	Students in possession of, having passed on, or being responsible for removing someone's else's property or has signed a person's name without that person's permission.	Witness or receive communication regarding a student removing another's property or using another's name/information without permission.		X	Teacher/Admin. Discretion (phone call home)	1 day ISAP	2-3 days of ISAP	3-5 days of ISAP
Harassment/ Bullying/ Discrimination	Major	Disrespectful messages (verbal, gestural, or written) including negative comments based on race, religion, gender, age, ethnicity, and or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal matters. (KRS 158.148) Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated.	Student delivers disrespectful messages (verbal, gestural, or written) to another person that includes threats, intimidation, obscene gestures, pictures, or written notes.		X	1-5 days of ISAP or 1-5 day suspension Admin: See BCPS Code of Student Behavior and Discipline Manual	1-5 days of ISAP or 1-5 day suspension Possible recommendation for alternative placement	1-10 day suspension Recommendation for alternative placement	Recommendation for alternative placement
Combustibles	Major	Student is in possession of	Witness of object, either in use, threat of use, or		X				

		substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, gasoline, lighter fluid, etc.)	possession of						
Physical Contact//Horse Play	Minor	Student engages in non-serious, but inappropriate physical contact.	Shoving friends in classrooms or hallways, being carried on someone's back, etc.	X		Teacher discretion (Phone call home)	Teacher discretion (Phone call home)	Becomes major and office handled 1 day of ISAP	2-5 days of ISAP
Assaultive Behavior: Type A Student against student *includes fighting, intimidation, & threats	Major	Student engages in actions involving serious physical contact where assault/violation of another person or injury could occur.	Hitting, punching, hitting with an object, kicking, hair pulling, scratching, verbal, written intimidation, etc.		X	1-3 day suspension Admin: See BCPS Code of Student Behavior and Discipline Manual	3-5 day suspension	10 day suspension Recommendation for alternative placement	Recommendation for alternative placement
Assaultive Behavior: Type B Resulting in serious physical injury	Major	Student engages in actions involving serious physical contact where assault/violation of another person or injury did occur.	See above		X	10 day suspension Admin: See BCPS Code of Student Behavior and Discipline Manual			
Assaultive Behavior: Type C Assault on School Personnel	Major	Student engages in actions involving serious physical contact where assault/violation of another person or injury may occur.	See above		X	10 day suspension Admin: See BCPS Code of Student Behavior and Discipline Manual			
Arson	Major	Student plans/participates in malicious burning of property.	Student is discovered with intent to or in the act of use fire to burn, damage, or destroy student, school, or teacher property. Student is discovered trying to use fire		X	1-5 day suspension Admin: See BCPS Code of Student Behavior	5-10 day suspension	Recommendation for alternative placement	Recommendation for alternative placement

			to activate sprinkler system.			and Discipline Manual			
Inappropriate Display of Affection	Minor or Major (depending on frequency or specific action)	Student engages in inappropriate, consensual (as defined by the school) verbal and/or physical gestures/contact of a sexual nature to another student/adult.	Sitting on someone's lap, kissing in hallways or classrooms, inappropriate touching or holding of another person/self, etc.	X If first time offense/based on severity of action	X If repeated offense/based on severity of action	Minor: Staff redirection Major: 1 day of ISAP	Minor: Staff redirection (phone call home) Major :2 days of ISAP	Minor: Becomes a major and office handled Major: 1 day suspension	Minor: 1-3 days of ISAP Major: 1-3 day suspension
Technology Violation	Minor or Major (depending on specific action)	Student breaks any of the outlined technology usage rules contained within the student/technology use handbook(s)	Student on inappropriate website, bullying, harassment, inappropriate use of social media, searching for inappropriate content online, etc.	X If first time offense/based on severity of action	X If repeated offense/based on severity of action	Minor: Teacher discretion (phone call home) Major: Loss of privilege warning	Minor: Teacher discretion (phone call home) Major: Loss of privilege	Minor: Becomes a major and office handled Major: Recommendation for alternative placement	Minor: 1-3 days of ISAP Major: Recommendation for alternative placement
Alcohol, Drug, and Other Controlled Substances *Includes "look-a-like" substances	Major	Student possession or use of a controlled substance, including "look-a-likes"	Student appears intoxicated or under the influence (red eyes, disoriented, sleepy, slurred speech, clumsiness, agitated or irritable). Staff sees substance or transfer or transfer of substance or paraphernalia.		X	1-3 day suspension Admin: See BCPS Code of Student Behavior and Discipline Manual	5 day suspension	Recommendation for alternative placement	Recommendation for alternative placement
Alcohol, Drug, and Other Controlled Substances Trafficking/Transferring/Distribution *Includes "look-a-like" substances	Major	Student is in possession of, with the intent to distribute a controlled substance, including "look-a-likes"	Distributing, transferring, or selling. Intent to distribute, transfer, or sale		X	10 day suspension Admin: See BCPS Code of Student Behavior and Discipline Manual			

*Unless specifically outlined in BCPS code of conduct, administrator discretion will be used. This document is a guideline only. Failure to serve detention will result in ISAP or Suspension.

NOTES ABOUT CURRENT BEHAVIOR MATRIX:

1. There is currently not a cellphone section on this matrix because we are waiting for SBDM to let us know what the school's cell phone policy will be next school year. [CELL PHONE POLICY ADOPTED BY SBDM May 2019](#)
2. We will also be adding a separate section on headphones/earbuds once we know the school's cell phone policy for next school year.
3. Due to the specific nature of this new matrix, the PBIS committee will be requesting that drop down boxes/checklists are appropriately added to the school's digital referral forms so that teachers may have a clear, easy way of marking students for referrals. One of the biggest pieces of feedback from the teachers on the PBIS committee was that they felt that the staff was unclear on what behavior/actions/etc. Constituted writing someone up and how to classify the offenses.
4. We are looking to add what we are calling quantifiers to this Behavioral Matrix. This means that the matrix will state how many minor offenses a student must commit before it becomes a major offense. Of course, the extent of the offense could start the issue at major. These quantifiers would also include a time frame that these minor offenses would have to be committed in for them to become major. For example, the committee discussed the following options:
 - a. 3 minor offenses= 1 major offense ("Your out AFTER 3 strikes" mentality)
 - b. 2 minor offenses=1 major offense ("Your out ON the 3rd strike" mentality)
 - c. The minor offenses must be committed with one quarter or 9 week period for it to turn major.
5. We need to compare the bullying/harassment definitions and examples on this matrix to the Bullitt County Public Schools definitions and examples.
6. One issue that the committee discussed based on student concern was what the current school policy is when it comes to physical altercations and self defense. Is this something we need to/can specify within the matrix or is this a case-by-case decision?
7. Another thing that we are considering adding to this behavioral matrix are the consequences for each offense per time committed. The school currently has an outdated version of this (as it has consequences we no longer use such as Friday/Saturday school). We are unsure how to go about adding thi without combating with two concerns:
 - a. Overloading this matrix: we want to keep it simple and ease for both staff and students to understand.
 - b. We are not sure the exact policies/order of operations that the school has inplace at this point. For example, detention seems to have been reinstated during part of this year, ISAP is sometimes given on first offense, but on 2nd offense to others, etc. We are sure there is logical reasoning for things like this, we are just currently unaware of what they are and do not feel capable of adequately displaying them on the matric at this time.