EASTSIDE MIDDLE SCHOOL
2018-2019
Home of the EAGLES

Student Handbook
6925 Highway 44 East
Mt. Washington, Kentucky 40047-0099
(502) 869-5000
Fax: (502) 538-0659
Attendance: (502)-869-5007

Troy D. Wood  Kyle Buege  Bryan Bates
Principal  Assistant Principal  Counselor

This agenda belongs to: ______________________________________________________

Home Room Teacher: ______________________________________________________

Locker #: __________  Locker Combination:____________________________________

ILP Log-in: ________________________________________________________________

1
Welcome to Eastside Middle School! On our school web page, you will find information about events, a calendar, teacher contacts, clubs, activities, sports, special programs and opportunities, student and district handbooks, and so much more. Please bookmark this link and refer to it often.

Principal: Troy Wood  
Assistant Principal: Kyle Buege  
Guidance Counselor: Bryan Bates  
Instructional Coach: Tabi Echols  
Guidance Secretary: Linda McGehee  
Attendance Clerk: Cindy Dickerson  
Cafeteria Manager: Bralinda Farris  
Media Specialist: Kimberly Thompson

Troy Wood@bullitt.kyschools.us  
kyle.buege@bullitt.kyschools.us  
bryan.bates@bullitt.kyschools.us  
tabbi.echols@bullitt.kyschools.us  
linda.mcgehee@bullitt.kyschools.us  
cindy.dickerson@bullitt.kyschools.us  
bra Lindsey. farris@bullitt.kyschools.us  
kimberly.thompson@bullitt.kyschools.us

**IMPORTANT STUDENT INFORMATION**

<table>
<thead>
<tr>
<th>Period</th>
<th>1st Quarter Teacher/Class</th>
<th>2nd Quarter Teacher/Class</th>
<th>3rd Quarter Teacher/Class</th>
<th>4th Quarter Teacher/Class</th>
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</thead>
<tbody>
<tr>
<td>Homeroom</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>5</td>
<td>SOAR</td>
<td>SOAR</td>
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<table>
<thead>
<tr>
<th>Daily Schedule</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<tr>
<td>7:55 - 8:05</td>
<td>Homeroom</td>
<td>Homeroom</td>
<td>Homeroom</td>
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<td>8:05 - 9:10</td>
<td>Block 1</td>
<td>Block 2</td>
<td>Block 3</td>
<td>Block 4</td>
<td>Block 5</td>
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<td>9:10 - 10:15</td>
<td>Block 2</td>
<td>Block 3</td>
<td>Block 4</td>
<td>Block 5</td>
<td>Block 1</td>
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<tr>
<td>10:15 - 11:50</td>
<td>Block 3</td>
<td>Block 4</td>
<td>Block 5</td>
<td>Block 1</td>
<td>Block 2</td>
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<td>11:50 - 12:55</td>
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<td>Block 5</td>
<td>Block 1</td>
<td>Block 2</td>
<td>Block 3</td>
</tr>
<tr>
<td>12:55 - 2:00</td>
<td>Block 5</td>
<td>Block 1</td>
<td>Block 2</td>
<td>Block 3</td>
<td>Block 4</td>
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<tr>
<td>2:00 - 3:00</td>
<td>SOAR</td>
<td>SOAR</td>
<td>SOAR</td>
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LOGINS AND PASSWORDS

<table>
<thead>
<tr>
<th>Resource</th>
<th>Link</th>
<th>Who to Contact</th>
<th>Login / Password</th>
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<tbody>
<tr>
<td>Edgenuity</td>
<td>edgenuity.com</td>
<td>Mr. Bates/ Ms. McGehee</td>
<td></td>
</tr>
<tr>
<td>Google Drive / Student email</td>
<td><a href="http://www.drive.google.com/drive">www.drive.google.com/drive</a></td>
<td>Mr. Hatfield</td>
<td></td>
</tr>
<tr>
<td>IC / Parent Portal</td>
<td><a href="https://kyede2.infinitecampus.org/campus/portal/bullitt.jsp">https://kyede2.infinitecampus.org/campus/portal/bullitt.jsp</a></td>
<td>Mrs. McGehee</td>
<td></td>
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<tr>
<td>IC / Student Portal</td>
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<td>Mrs. McGehee</td>
<td></td>
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<td>Mr. Bates</td>
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<tr>
<td>ILP / Student Access</td>
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<td>Mr. Bates</td>
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<tr>
<td>Remind 101</td>
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<td>Classroom teacher</td>
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A SAMPLING OF OPTIONS & OPPORTUNITIES AT EMS

<table>
<thead>
<tr>
<th>100 Mile Club</th>
<th>Archery</th>
<th>Band</th>
<th>Boys Basketball</th>
<th>Cheerleading</th>
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<tbody>
<tr>
<td>Cross Country</td>
<td>Dance Team</td>
<td>Girls Basketball</td>
<td>Chess Club</td>
<td>Girls Volleyball</td>
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<tr>
<td>Track &amp; Field</td>
<td>Academic Team</td>
<td>Agriculture Club</td>
<td>Art Club</td>
<td>Beta Club</td>
</tr>
<tr>
<td>Boys/Girls Soccer Club</td>
<td>Cleaning Club</td>
<td>Drama Club</td>
<td>Eagle Eye News</td>
<td>Fellowship of Christian Athletes</td>
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<tr>
<td>KYA/ KUNA</td>
<td>Lego League</td>
<td>Manga Club</td>
<td>Robotics Team</td>
<td>STLP</td>
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<tr>
<td>Choir</td>
<td>Military Leadership</td>
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<td></td>
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</tbody>
</table>

Bus Number(s) ______  Bus Driver’s Name(s) ____________________  Bus Pick Up Time ______
Lunch Time: Mon. ______  Tues. ______  Wed. ______  Thur. ______  Fri. ______

Parent Portal Infinite Campus: Please use Parent Portal (or contact school office) to update contact information ASAP. We must be able to reach you in an emergency—phone numbers, address, etc.

Order School Apparel at the following link: https://squareup.com/store/eastside-middle-ptso/

Doors Open: 7:40 a.m.  Start Time: 8:00 a.m.  Dismissal: 3:00 p.m.
The Board has approved Chromebooks for all middle school grade levels for the 2018-19 school year. This 1:1 initiative is great for the students and we're excited about the impact it will have on the learning environment.

RE: Chromebook Usage

There have been some comments on social media regarding the usage fees that are charged to students with district Chromebooks. These fees are collected to pay for a variety of expenses outside of the lease costs, as well as, maintaining Chromebooks for our students. Below you will find some typical expenses that are associated with fees;

- Shipping costs, when incurred, to ship devices back to the manufacturer for repair
- Parts to repair the devices after the first year warranty expires (not accidental damage)
- Software to provide internet filtering of the devices off campus
- Software for classroom instruction to allow personalized learning
- Shipping costs for the end of the lease to return devices to the leasing company

Other questions you may have:

Isn’t the $35.00 fee a one-time cost? No, we state that it’s an annual fee. Providing and maintaining Chromebooks to our students is an ongoing cost, therefore we need funds to support those devices until they have reached their useful life, or are returned to the leasing company.

Isn’t the $35.00 fee an insurance policy? No, it has never been stated the fee is an insurance policy for damage. If a student damages a device or associated components (e.g.: power supply) while in their possession, that is a billable expense. Screen damage is not a warranty covered repair and is also billable.

Why do our kids need computers anyway? Education is evolving and technology is part of that evolution, just like so many other things in today’s world. Students can interact with their classmates for group instruction, and teachers can assist students in “real-time” and on-line virtual classrooms. Students can create projects, read interactive books, view instructional videos and so much more! We are preparing our students for the future and understanding how to use technology will play a major role to their success in the future.

Don’t we get to keep them after graduation? We talked about this early on, however the additional cost is prohibitive, and after 5-years of life Google no longer supports these devices.

Can we keep them over the summer? Eastside’s plan is to allow our students take the devices home; however, we will make the final determination nearer the end of the school year and parents will be notified.

For those who do not wish to pay the $35.00 annual fee, you have the option of buying a device for your child to use and there will be no technology use fees. However, keep in mind that if you purchase a Chromebook or a laptop for your child, the District cannot provide repairs for that device since it is a personal device.
Welcome to Eastside Middle School and CONGRATULATIONS!

YOU are now part of one of the most outstanding middle schools in Kentucky! Everyone who is part of the Eastside learning community is committed to your SUCCESS! Our expectation is that you would reach your full potential as a life long learner and truly SOAR. Everything we expect of you revolves around your ability to focus on these S.O.A.R. expectations:

Be Safe
Be Organized
Be Accountable
Be Respectful
SOAR with Eagle pride!!!

Over the next several pages you will find information that you may want to reference throughout the year in order to S.O.A.R.!

• The S.O.A.R. PROGRAM helps us stay focused and approach each day as an opportunity to improve and reach our maximum potential. Students will continuously work to demonstrate their ability to be Safe, Organized, Accountable, and Respectful while meeting expectations conducive to success. Students meeting expectations on a consistent basis will earn the opportunity participate in weekly and quarterly celebrations. You will receive more information concerning celebrations throughout the year. Teachers will use all available data to determine if a student has met expectations or needs interventions to get back on track. This data includes...
  o Attendance- Students need to be present and on time for work each day.
  o Assignments- School work should be on time and of the highest quality.
  o Actions- Students must consistently meet school expectations without the need of interventions such as minor behavior reports, discipline referrals, ISAP, detention, or a working lunch.

• S.O.A.R. CLASS is an opportunity for students to develop the skills necessary for success. For students that are working on or above grade level this will be a time to explore different aspects of both character development and career options that can enhance your future. For students performing below grade level this will be a time when you will be receiving specific interventions to improve performance in a specific content area or develop a specific skill.

• The success of Eastside has been unrivaled, and there are few schools with the same drive and passion exhibited throughout our learning community. We value strong relationships and we hold our students to high expectations. We tell our students they are more than a score. Good grades are very important, but grades alone will not provide the assurance our students need to excel in today’s society. We feel it is our moral imperative to reach students on a level that spans far beyond the realm of academics. We desire improved relationships between our students and their families and friends. We want to develop students with self-confidence and who hold others in high regards. We want our students to have a stronger understanding of life and a greater self-purpose. Using an acronym for EAGLES, the Eagle Virtues encompass the character building virtues of: Encouragement, Attitude, Gratitude, Leadership, Empathy and Service. Throughout the year, each Eagle Virtue is given special emphasis for approximately one month. Our hope is to relay the message to our students that by changing ourselves, we will change the world.
Important Information

1. **WHEN DOES SCHOOL START AND END?**
The doors open at 7:40 a.m. Homeroom begins at 7:55 & school is out at 3:00. Please do not drop off students prior to 7:40 a.m. When dropping off students, they are NOT permitted to cross the drop off lane. If a student crosses the lane, an adult must accompany. Car riders must be picked up and dropped off in the sidewalk area only. Please use the entire length of the sidewalk for drop off.

2. **CELL PHONES**
Cell phones are not permitted during school hours. They must be turned off and placed in lockers upon entering the building. You may have any electronic device that is BIG enough for the screen to be visually monitored from a distance (i.e. IPADs, E-Readers, and personal lap tops). You will need to sign the technology agreement, which covers all the rules and expectations of personal electronic devices.
   - 1st time a student is found with a cell phone on them, the item will be taken and will be returned to the student at the end of the day. Parent contact will be made.
   - 2nd time a student is found with a cell phone, the item will be taken and a parent must come to school to pick the item up.
   - 3rd time a student is found with a cell phone the item will be held until the parent has a conference with one of the administrators.

3. **LUNCH/ BREAKFAST INFORMATION**
   - BREAKFAST: 1.25 a day Reduced rate is .30 a day
   - LUNCH: 2.75 a day Reduced rate is .40 a day
   - Use myschoolbucks.com to make deposits on meal accounts, check balances, and monitor purchases.
   - Middle school students may charge up to 3 meals. After 3 charged meals, 5 emergency lunches can be provided but no emergency breakfasts.

4. **ATTENDANCE**
   - Have an adult call 869-5007 and leave a message stating the reason for your absence.
   - Check your team/teachers website for an update on what you are missing and what you need to do to be prepared when you return (i.e. homework).
   - **Be sure to turn a note in to the office when you return.**
   - EXCUSE NOTES WILL ONLY BE ACCEPTED WITHIN 5 DAYS OF YOUR ABSENCE. After five days your absence will be considered unexcused. Parents will be notified by school administration once their parent note limit has been reached.
     - 3 unexcused absences will result in letter notification from the assistant principal and a student meeting.
     - 4 to 5 unexcused absences will result in letter notification from the principal and a parent conference.
     - 6 plus unexcused absences may result in a truancy court filing.
   - You do not need an adult to sign you in if you are tardy. However, you must have a pre-approved adult with valid identification to sign you out. (continued next page)
3 unexcused tardies will result in letter notification.
5 unexcused tardies will result in a meeting with the administration.
6 plus unexcused tardies will result in a parent conference and a lunch detention for every day you are tardy.

5. **SHOUT OUT BOX/ BULLY PREVENTION**
The SHOUT OUT BOX is located in the library and it is a great way to let an adult know about something that is happening anonymously (without anyone knowing you told). Just place your concern in the box and an adult will address any and all issues. If you are having issues with another student, please let an adult know immediately or write your concerns and place them in the SHOUT OUT BOX as soon as possible. You may also complete a “see the counselor form” and turn the form in to the front office or your teacher.

6. **WHAT SHOULD I DO IF I or SOMEONE ELSE HAS SOMETHING THAT IS NOT ALLOWED?**
LET AN ADULT KNOW RIGHT AWAY! If you have any type of medication, a pocketknife that you used over the weekend and forgot it was in your pocket, or a cell phone you forgot to put in your locker inform an adult as soon as possible. You will NOT get in trouble for bringing us the item; however, if we hear about it or find it before you tell an adult, we can only assume that you CHOSE to hide it from us.

7. **COMMUNICATION**
The easiest way to communicate with any staff member is to go to the Eastside website and then click on the name of the person you want to e-mail. You may also call 869-5000 and the secretary will e-mail that person with your message.

8. **HALL PASSES**
It is important that teachers and staff know your location at all times. Students should use this agenda as their hall pass. Whenever traveling from one place to another in the building, students should carry this agenda with the destination, departure time, and teacher signature. Failure to present the previous items when moving throughout the building outside of regular scheduled hall changes will result in disciplinary action.

9. **CHEATING**
It is important for students to demonstrate their knowledge during all assessments and activities. Students should not copy answers from another student or provide answers to another student at any time. Students who are caught copying or providing answers during assessments or activities will receive a grade of zero and be assigned working lunch to complete the assignment. Failure to complete the assigned task during working lunch will result in an after school detention until the assignment is complete.

10. **BEHAVIOR/ SOAR EXPECTATIONS**
We have adopted a unified set of building expectations (see matrix). These expectations will be posted throughout the school and discussed frequently during the school year.
<table>
<thead>
<tr>
<th></th>
<th>Assemblies</th>
<th>Café</th>
<th>Hallways</th>
<th>Bus</th>
<th>Computer Lab/Library</th>
<th>Gym</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>S</strong></td>
<td>* Keep your hands &amp; feet to yourself</td>
<td>* Wait in line for your turn</td>
<td>* Walk on the right</td>
<td>* Enter and exit in an orderly fashion</td>
<td></td>
<td>* Use equipment appropriately</td>
</tr>
<tr>
<td></td>
<td>* Walk</td>
<td>* Keep your hands &amp; feet to yourself</td>
<td>* Wear appropriate shoes at all times</td>
<td>* Stay in your seat</td>
<td></td>
<td>* Keep your hands &amp; feet to yourself</td>
</tr>
<tr>
<td></td>
<td>* Use the stairs and handrails when walking up the bleachers</td>
<td>* Leave only with permission</td>
<td></td>
<td>* Report any incidents</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>O</strong></td>
<td>* Walk in a line</td>
<td>* Have money out and ready.</td>
<td>* Have all your materials ready</td>
<td>* Take all belongings with you to/from the bus.</td>
<td></td>
<td>* Keep the locker room area clean.</td>
</tr>
<tr>
<td></td>
<td>* Walk up the stairs</td>
<td>* Get what you need before you sit down</td>
<td></td>
<td>* Keep your area clean.</td>
<td></td>
<td>* Get changed quickly.</td>
</tr>
<tr>
<td></td>
<td>* Fill in the appropriate row as directed by your teacher.</td>
<td>* Empty/Stack trays neatly.</td>
<td></td>
<td></td>
<td></td>
<td>* Wear appropriate gym clothes.</td>
</tr>
<tr>
<td><strong>A</strong></td>
<td>* Speak only when appropriate</td>
<td>* Keep all food on your tray or in your mouth.</td>
<td>* Carry a valid hall pass</td>
<td>* Follow bus rules</td>
<td></td>
<td>* Follow adult directions</td>
</tr>
<tr>
<td></td>
<td>* Be sure to take all belongings with you as you exit</td>
<td>* Clean up behind yourself.</td>
<td>* Go straight to your destination</td>
<td>* Stay seated while the bus is moving</td>
<td></td>
<td>* Follow game rules</td>
</tr>
<tr>
<td></td>
<td></td>
<td>* Sit in your assigned area.</td>
<td>* Use your own locker</td>
<td>* Keep your body and belongings inside the bus</td>
<td></td>
<td>* Stay on task</td>
</tr>
<tr>
<td><strong>R</strong></td>
<td>* Be an active listener</td>
<td>* Use conversation voice.</td>
<td>* Keep hands &amp; feet to yourself</td>
<td>* Use Voice Level 2</td>
<td></td>
<td>* Use appropriate language</td>
</tr>
<tr>
<td></td>
<td>* Remain seated</td>
<td>* Use your manners.</td>
<td>* Stay in your personal space</td>
<td>* Follow the bus driver’s directions</td>
<td></td>
<td>* Be a good sport</td>
</tr>
<tr>
<td></td>
<td>* Participate when instructed</td>
<td>* Follow Directions</td>
<td>* Listen to adults in hallway</td>
<td>* Share seats</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>* Use your manners</td>
<td></td>
<td>* Use Voice Level 1</td>
<td>* Use appropriate language</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Be Safe**
- **Be Organized**
- **Be Accountable**
- **Be Respectful**
Eastside Middle School

2018-2019 Dress Code Expectations

EMS students must always dress in a manner that will not distract from the educational environment. This includes Dress Down Days. The staff has the authority to deem articles of clothing inappropriate for the school setting. If this occurs, the student will be isolated until the issue is resolved. Students have the option of selecting items from the school's clothing closet or contacting an adult to provide appropriate attire.

Students are not permitted to expose shoulders, chest, belly, backside either when seated or within normal range of motion (walking, raising your hand, etc.). At no time, during any Eastside function will exposure of midriff area be permitted (dances, games, field trips, etc.)

- Eastside Spirit Wear – T-shirts or Hoodies must be purchased, provided, or approved through the office. Product from outside vendors or distributors is not permitted without approval. BEHS apparel permitted only on dress down days.
- Polo Shirts – Eastside apparel or solid blue, grey, or white, without a logo
- Sweatshirts – Eastside apparel or solid blue, grey or white, without a logo
- Uniform Pants or Shorts (Khakis) - Tan, black, or blue without a logo. Shorts must be knee length. Wear a belt if you have belt loops. No cargo pockets.
- Sweatpants – Eastside issued (club, sport, etc.) or apparel purchased through Eastside only. No other sweatpants permitted.
- Wind Suit Pants – Eastside Issued (club, sport, etc.) or apparel purchased through Eastside only. No other wind suit pants permitted.
- Jeans – Only when permitted (i.e. dress down days) – No frays, no holes, no tears in fabric. Wearing undergarments such as leggings or taping holes/frays/tears is not permitted. Jeans must be solid material.
- NO YOGA PANTS or LEGGINGS at any time.
- NO TIGHT FITTING PANTS at any time. This includes dress down days or uniform days.
- Shoes – Must fully cover the foot. No flip-flops, sandals or slides.
- Piercing allowed in the ears only. No piercings on the face (nose, lip, cheek).
- Hair color must be consistent with natural hair color and may not be distracting in any way. Haircuts or styles may not be distracting in any way; no lines, patterns, multi-levels, etc. Hair accessories may not be excessive or distracting.
- Dresses – No more than three inches above the knee. Leggings or tights do not exempt the length of a skirt.
- Jackets/Coats – May be worn to and from school and during outside activities. Otherwise, they must remain in lockers.

The school reserves final judgment as to the appropriateness of any dress code item or issue.

**If you question whether or not what you have on is appropriate, chances are it’s not.**
EMS Student Data Journal

This is your journal to track your progress and set your goals for this school year. Each student will be expected to complete the data journal and be prepared to discuss his/her current grade performance level and goals.

Eastside Middle School uses the MEASURED ACADEMIC PROGRESS (MAP) test to determine a student’s instructional level and measure academic growth from year to year in the areas of reading and mathematics. The ranges below are based national averages.

<table>
<thead>
<tr>
<th>6TH GRADE EXPECTATIONS:</th>
<th>READING RANGE from 212-216</th>
<th>MATH RANGE from 220-226</th>
</tr>
</thead>
<tbody>
<tr>
<td>7TH GRADE EXPECTATIONS:</td>
<td>READING RANGE from 216-219</td>
<td>MATH RANGE from 226-230</td>
</tr>
<tr>
<td>8TH GRADE EXPECTATIONS:</td>
<td>READING RANGE from 219-222</td>
<td>MATH RANGE from 230-234</td>
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<table>
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<tr>
<th></th>
<th>Spring Score</th>
<th>Fall Goal</th>
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<th>Winter Goal</th>
<th>Winter Score</th>
<th>Spring Goal</th>
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<tr>
<td>Math</td>
<td></td>
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<tr>
<td>Language (optional)</td>
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</table>

**Core Content Performance Checks/Common Assessments**

Throughout the course of the school year, students will take performance checks/common assessments in each class. These assessments help to ensure that the core content is being taught and that students have the skills and knowledge necessary to be successful on the state K-PREP assessment.
INSERT GRAPH PAPER – 50 PAGES MINIMUM